

MISSION STATEMENT

The Royal, Sovereign and Imperial Court of the Alamo Empire is a volunteer 501(c)3 organization dedicated to the betterment of the San Antonio community through direct assistance to any city non-profit agency that assists those living with a life-threatening illness. While our primary focus is on individuals diagnosed with AIDS and HIV disease, our reach into the community touches on a broader range of issues that affects the population as a whole.

It is our firm belief that only through active personal interventions can a better tomorrow be forged and ensured for everyone. Thus, under that fundamental premise, our commitment incorporates a proactive approach not only to assist but also to educate the community as a whole with the sole intent of creating a more informed, aware, and healthier citizenship.

ARTICLE I

PREAMBLE: “Believing that all persons have a natural right to live as they desire, to generate social awareness and to unite ourselves as brother and sisters, one for all and all for one, we do hereby unite ourselves in the name of this court!”

ARTICLE II

NAME: The name of the organization is **The Royal, Sovereign & Imperial Court of the Alamo Empire, Inc.**

- A: The name of this organization shall not be used without the express permission of the Reigning Monarchs or the Board of Directors.
- B: All functions and activities shall operate under the said name. In consideration of space limitations for advertisements, it is permissible to utilize the following abbreviations: RSICAE, Inc., (Royal Sovereign & Imperial Court of the Alamo Empire), ICAE (Imperial Court of the Alamo Empire), ICSA (Imperial Court of San Antonio) and Alamo Empire, Inc. The official Court seal may be a substitute for the full name or abbreviation.

ARTICLE III

PURPOSE AND POWERS:

- A. This body shall operate as a nonprofit organization by working to better the community. The court shall exclusively assist 501(c)3 organizations.
- B. A Policies and Procedures Manual (P&P) will regulate the day-to-day running of the Alamo Empire, INC. This manual can be changed in one of two ways:
 - 1. The Board of Directors may change the P&P by a simple majority vote. The Board of Directors will present the change at the next General Membership meeting. If desired, the court members can vote down the change or vote to accept it.
 - 2. The General Membership may vote to change the P&P by simple majority present to vote.
 - 3. A change, by either method does not take effect for 30 days following the General Membership meeting it was presented and/or voted upon.

- C. A Protocol Handbook will regulate the interaction within the International Court System and its traditions. The College of Monarchs can change the Handbook by a simple majority vote. All proclamations are automatically a part of the Protocol Handbook.
- D. The Court members, Board of Directors, College of Monarchs, and reigning monarchs shall be jointly responsible to ensure each court function is conducted in accordance with the Articles of Incorporation, which include the Bylaws of the Alamo Empire, INC., Policy & Procedures Manual, Protocol Handbook, and federal guidelines regulation 501(c)3 organizations.

ARTICLE IV

DURATION'S: This organization shall remain active as long as there are a minimum of five (5) members.

ARTICLE V

MEMBERSHIP & DUES: Membership in this Court shall be open to anyone, regardless of national origin, race, creed, religion, disability, sexual preference or Gender identification.

- A: Due to the Court's fund raising activities, which are conducted (for the most part) in establishments regulated by the Texas Alcohol Beverage Commission; the membership must comply with said regulations. Therefore, a member may participate in such activities ONLY if said member is of legal age as determined by said regulating agency
- B: Membership will be limited to residents of the following Texas counties: Atascosa, Bandera, Bee, Bexar, Comal, Dimmit, Duval, Edwards, Frio, Gillespie, Goliad, Guadalupe, Jim Wells, Karnes, Kendall, Kerr, Kinney, Lasalle, Live Oak, Maverick, McMullen, Medina, Real, Uvalde, Val Verde, Webb, Wilson and Zavala Counties.

ARTICLE VI

ORGANIZATION: The Court will consist of the Board of Directors, the Reigning Monarchs, the College of Monarchs and the General Membership.

- A: **BOARD OF DIRECTORS:** A Board of Directors shall be responsible for the business affairs of the current reign of the Court and strategic planning beyond the current year.
 1. **Number, Election, and Tenure:** The number of directors of the Court shall be a maximum of nine (9). The directors are elected as hereinafter provided and hold office for a term of one (1) year.
 2. At the first regular meeting of the members of the Court held in each reign year, a majority of a quorum of the regular members of the Court eligible to vote will elect five (5) directors. Any director may serve consecutive terms on the Board.
 3. The term of office for all elected directors shall begin on 1 July and end on 30 June of the following year so that Board terms coincide with the Court's fiscal year.
 4. The Reigning Monarchs are *ex-officio* voting members of the Board for their reign year. and will not be held to the attendance requirements in the policy and procedure manual. The immediate past Emperor and Empress of the Court are *ex-officio* voting members of the Board for a one (1) year term.
 5. The attendance requirements in the policy and procedure manual for the Board of Directors

apply to all members of the Board of Directors except the Reigning Monarchs. All members of the Board of Directors must be members in good standing of the Court., as defined in the policy and procedures manual.

6. Members of the Board of Directors will not receive any stated salaries or compensation for their services, but they are not precluded from serving the Court in any other capacity and receiving reasonable compensation thereof.

B: REIGNING MONARCHS: Are elected by the community and will conduct their duties as prescribed in the policy and procedure manual.

1. Candidate Qualifications: All candidates for the offices of Emperor and Empress shall meet the following qualifications:

- (a) Have been a member of the Court for the eighteen (18) month period as of the date which applications are due, as determined by the board, and be a member in good standing as of that meeting and have not received any code of conduct violations during that the eighteen-month period;
- (b) Be a resident of the territory of the Court;
- (c) Have earned the minimum number of points for each category identified below and have a total of at least 250 points, accumulated during the period from candidate announcements (of the previous reign) to the day candidate applications are submitted:

Event Description	Minimum Points	Maximum Points
Fund Raisers and Benefits:		
(c1) Plan an Alamo Empire fund raiser or benefit: Ten (10) points per event <i>Event must be planned, organized, or produced by the member and approved by the Reigning Monarchs</i>	20 <i>(2 events)</i>	50 <i>(5 events)</i>
(c2) Assist with an Alamo Empire fund raiser or benefit: Five (5) points per event <i>The member must assist by means of performance, publicity, set design, light, sound, etc.</i>	25 <i>(5 events)</i>	50 <i>(10 events)</i>
(c3) Participate in a fund raiser or benefit for another member court or Barony of the International Court System (ICS): Ten (10) points per event <i>The event cannot be associated with a Coronation weekend (ie: victory party) or investitures. The member must assist by means of performance, publicity, set design, light, sound, etc. <u>It is the member's responsibility to obtain documentation confirming their participation.</u></i>	20 <i>(2 events)</i>	50 <i>(5 events)</i>

Event Description	Minimum Points	Maximum Points
<p>(c4) Fund-raiser or benefit hosted by another 501(c)3 non-profit organization: Five (5) points per event <i>The member must assist by means of performance, publicity, set design, light, sound, etc. and be introduced as a representative of the Alamo Empire. It is the member's responsibility to obtain documentation confirming their participation. The 501(c)3 non-profit must be a valid, documented non-profit.</i></p>	<p>15 (3 events)</p>	<p>50 (10 events)</p>
State Events		
<p>(c5) Alamo Empire Coronation: Ten (10) points <i>Points awarded to members that help produce and put on the Alamo Empire Coronation weekend.</i></p>	<p>10 (1 Coronation)</p>	<p>10 (1 Coronation)</p>
<p>(c6) United Courts of Texas Coronations: Ten (10) points per Coronation weekend attended by the member <i>For each in-state Coronation other than the Alamo Empire</i></p>	<p>30 (3 Coronations)</p>	<p>60 (6 Coronations)</p>
<p>(c7) Out of State Coronation or Adornment: Ten (10) Points per Coronation or Adornment weekend attended by the member <i>It is the member's responsibility to obtain documentation confirming their participation.</i></p>	<p>10 (1 Coronation)</p>	<p>50 (5 Coronations)</p>
<p>(c8) Alamo Empire Investiture: Ten (10) points <i>Points are given for attending the Alamo Empire Investitures at the start of the current Reign</i></p>	<p>10 (1 Investiture)</p>	<p>10 (1 Investiture)</p>
<p>(c9) Investitures: Ten (10) points per investiture <i>Points are given for each investiture other than It is the member's responsibility to obtain documentation confirming their participation.</i></p>	<p>20 (2 Investitures)</p>	<p>60 (6 Investitures)</p>
Meetings		
<p>(c10) General Membership Meetings: Five (5) points per meeting <i>Points are given for each general membership meeting the member attends.</i></p>	<p>25 (5 Meetings)</p>	<p>50 (10 Meetings)</p>
<p>(c11) Board of Directors Meetings: Five (5) points per meeting <i>Points are given for each BOD meeting the member attends.</i></p>	<p>25 (5 Meetings)</p>	<p>50 (10 Meetings)</p>
Recruitment		
<p>(c12) New members recruited: Five (5) points per <i>Points are given for each new member the member recruits that obtain at least 15 points during the Reign year.</i></p>	<p>0</p>	<p>50 (10 New Members)</p>
Totals:10	210	540

Note: The IRS website has a list of valid non-profit charities: <http://www.irs.gov/app/pub-78/>

2. If there are no candidates for either office, Emperor or Empress, after the Board of Directors conducts candidate interviews, the board may waive any candidate requirement(s) with a three-quarters (3/4) majority vote of all members of the Board of Directors. Before the waiver is effective, the vote must be certified by a three-quarters (3/4) majority of the general membership attending the next general membership meeting.
3. The Board of Directors shall have the responsibility of developing a system of record keeping, to track points earned by members of the Alamo Empire.
 - (a) The President of the Board of Directors shall appoint a member of the board to track member's points with the assistance of the Reigning Monarchs.
 - (b) A summary of this tracking will be presented to the general membership at each monthly general membership meeting.
 - (c) This tracking system will be used to verify a the points earned by a candidate's when applications are turned in.

ARTICLE VII

OFFICERS: The officers of the Court shall be a President, Vice President, Secretary, Treasurer, Reigning Emperor, Reigning Empress and such other officers and assistant officers as may be deemed necessary by the Board of Directors.

ARTICLE XI

NOTICE:

- A. Any notice required to be given to any member, director, or officer of the Court by provisions of these Bylaws or the Policy and Procedure Manual shall be deemed to have been given if such notice is given by e-mail, telephone or in writing and delivered personally or mailed or sent by telegram.
 1. If notice is given by e-mail, the notice shall be deemed delivered when email is delivered successfully.
 2. If notice is given by telephone, the notice shall be deemed to be delivered when given in person or by message left on the answering machine of the person being telephoned.
 3. If notice is given by mail, the notice shall be deemed delivered when deposited in the United States mail, properly addressed with the correct postage.
 4. If notice is given by telegram, the notice shall be deemed to be delivered when the telegram message is delivered in writing to the telegraph company.

WAIVER:

- B. Whenever any notice is required to be given to a member, director or officer of the Court by the provisions of these Bylaws or under the provisions of the Texas Non-Profit Corporation Act, a waiver thereof, in writing, signed by the person or persons entitled to the notice, signed before the required or stated time, shall be deemed equivalent to the giving of the notice. The attendance of any member, director or officer at a meeting shall constitute a Waiver or Notice of the meeting, except where such member, director or officer attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

ARTICLE XII

RESERVATION OF POWERS: All powers not delegated by these Bylaws or the Policy and Procedures Manual are reserved to the Board of Directors and may be exercised as provided by the Articles of Incorporation of RSICAE, Inc.

ARTICLE XIII

AMENDMENTS TO THE BYLAWS: Any member of the organization that is in good standing may submit amendments to the bylaws. It is a two (2) step process as noted below. All suggested changes to the bylaws must be submitted in writing.

- A: The bylaws suggested change is read and submitted to the General Membership at any regular scheduled General Membership meeting of the Court, to be recorded in the minutes of the organization. No voting will occur on the first reading
- B: A second reading will occur at the next regularly scheduled meeting of the Court. Bylaws may then be amended by a two-thirds (2/3) majority vote of the membership present.
- C. Bylaws amendments that concern the qualifications or elections of Reigning Monarchs will not take effect until the start of the next reign year.
 - 1: The new amendment will be entered into the bylaws after it is passed but, will be annotated with the Reign it will take effect.
 - 2: The bylaws amendment is not necessary to remove the annotation required in C1 at the start of the new Reign the amendment takes effect.

ARTICLE XIV

DISTRIBUTION OF ASSETS ON DISSOLUTION: Upon dissolution of the Court, the Board of Directors shall donate the property then on hand, if any, to a non-profit corporation or corporations exempt from the payment of federal taxes under Section 501(c)(3) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws or Regulations.